

## **MISSION STATEMENT**

Providence United Methodist Church Weekday School is an outreach ministry of Providence United Methodist Church. The mission of the Weekday School is to communicate God's love, as it is revealed through Jesus Christ and to provide an environment for children that encourages each child to grow spiritually, socially, cognitively, physically and emotionally. We are a Christian program which acknowledges and respects the different religions and cultures represented in the program.



## **STAFF**

Our staff is comprised of caring individuals with a genuine love for young children. Administrators and teachers have previous experience working with children and share their professional excellence as well as their Christian faith with the students daily. The teachers are required to meet certain educational requirements as well as participate in annual continuing education classes and maintain certification in both Pediatric CPR and First Aid.

## **ACCREDITATION**

Our school has received the WISE award from the Western North Carolina Conference of the United Methodist Church. This coveted award is awarded to schools meeting standards set by the Conference.

# **REGISTRATION PROCEDURES**

## **2018-2019**

Providence UMC



Weekday School

2810 Providence Road  
Charlotte, NC 28211

Anna Smith, Director  
704-714-9373  
asmith@providenceumc.org

BJ Hilliard, Assistant Director  
704-714-9374  
bhilliard@providenceumc.org

Age as of  
Aug. 31st

## CLASS OFFERINGS

**INFANTS** – 6 months old by 8/31/18 (birthday 9/1/17 – 2/28/18) 2-day classes offered either M/W or T/Th. (6 children; 2 teachers)

**YOUNG TODDLERS** – 12 months old by 8/31/18 (birthday 3/1/17 – 8/31/17) Classes offered on M/W/F or T/Th. (8 children; 2 teachers)  
A child may be enrolled in 2 classes if 5 days a week is desired.

**OLDER TODDLERS** – 18 months old by 8/31/18 (birthday 9/1/16 – 2/28/17) Classes offered on M/W/F or T/Th. (9 children; 2 teachers)  
A child may be enrolled in 2 classes if 5 days a week is desired.

**TWOS** – 2 years old by 8/31/18 (birthday 9/1/15 – 8/31/16) Classes offered T/Th, M/W/F, T/W/Th or M-Th. (12 children; 2 teachers)  
A child may be enrolled in 2 classes if 5 days a week is desired.

**THREES** – 3 years old by 8/31/18 (birthday 9/1/14 – 8/31/15) Classes offered M/W/F, T/W/Th, M-Th or M-F. (Children MUST be potty-trained to enter a 3s class.) (14 children; 2 teachers)

**FOURS** – 4 years old by 8/31/18 (birthday 9/1/13 – 8/31/14) Classes offered M-Th or M-F. (16 children; 2 teachers)

**Transitional Kindergarten (TK)** – 5 years old by 9/30/18 (birthday 9/1/12 – 9/30/13) Class offered M-F. (18 children; 2 teachers)

**SCHOOL HOURS**  
9:30 AM – 1:00 PM

You may request one child for us to consider placing with your child. In order for this request to be honored, it must be an exclusive request by both families.

## PROCEDURES

Due Jan 31st

All registration forms and fees (from both current & new families) are **due by 1:00 PM on Wednesday, January 31, 2018.** You may register by mail or by bringing your form and fee to the Weekday School Office anytime prior to the deadline. Late applicants will lose priority status.

Registration forms will be grouped and processed in the following order:

- ⇒ **Currently enrolled students**  
PUMC members then nonmembers
- ⇒ **Siblings of currently enrolled students**  
PUMC members then nonmembers
- ⇒ **Children of PUMC members**
- ⇒ **Former Weekday School families**  
Formerly enrolled in a toddler, 2, 3, 4, or TK class
- ⇒ **Grandchildren of PUMC members**
- ⇒ **General Public**

In the event there are more requests than spaces available, a lottery will be used to place children in classes. **If a listed class does not fill, that class will no longer be offered. Please mark your application with a first, second and third choice of class.**

Applicants will be notified by phone or e-mail by Friday, Feb 9th as to their status for the 2018-2019 school year.

## SCHOOL TOURS

Tours of the school will be offered at the following dates:

Thursday, January 4, 2018  
Monday, January 8, 2018  
Wednesday, January 17, 2018  
Friday, January 26, 2018  
Tuesday, January 30, 2018

All tours begin at 10AM in the church atrium. No reservation is required.

**A separate registration form and fee are required for each child.**

## FEES 2018 – 2019

### REGISTRATION FEE

A non-refundable registration fee is charged for each child and is due at the time of registration.

Providence UMC Church Member rate \$100

Non-Member rate \$125

Maximum 2 fees per family.

If there is not a space available for your child at registration, he/she will be placed on a waiting list & your fee will be returned.

### MONTHLY TUITION (excluding TK)

Tuition is collected in advance on the following schedule:  
May 1, Sept 1, Oct 1, Nov 1, Dec 1, Jan 1, Feb 1, Mar 1 & Apr 1

2 days/week	Infants	\$255
2 days/week	Toddler, 2	\$240
3 days/week	Toddler, 2, 3	\$285
4 days/week	2	\$365
4 days/week	3, 4	\$335
5 days/week	Toddler, 2	\$470
5 days/week	3, 4	\$385

### MONTHLY TUITION—TK

Tuition for TK is collected in advance on the following schedule:  
at registration, May 1, Sept 1, Oct 1, Nov 1, Dec 1, Jan 1, Feb 1 & Mar 1.

5 days/week	TK	\$405
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Tuition payments are non-refundable and will reserve your child's space at the Weekday School. Payments not received by the 10<sup>th</sup> of each month will be considered late and a \$10 late fee will be assessed.

### TK INSTRUCTIONAL FEE

A non-refundable instructional fee of \$75 for each TK student is due at registration. This fee covers the cost of pre-reading and math resources.

### ACTIVITY FEE

A non-refundable activity fee is charged for each child and is due May 1. This fee covers the cost of in-house field trips & enrichment activities.

Inf \$10, Tods \$25, 2s \$40, 3s \$60, 4s \$60, & TK \$100